



APEX
QUALITY ASSURANCE

4-Day

ISO 9001:2026

Lead Auditor Training

General Manufacturing Quality Management Systems



EXEMPLAR
GLOBAL

RTP Certified
Training

Register by phone
919-635-5581

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At A Glance

Lead Auditor Training for General Manufacturing Quality Management Systems

The ISO 9001:2026 standards serve as a foundation, building on additional regulatory requirements and notations that address general manufacturing needs.

Although ISO 9001:2026 serves as the model for teaching systems and audits, this course enables students to develop and apply auditing skills using any applicable management system standard.

APEX QA is an Exemplar Global Certified Recognized Training Partner (RTP), and all participants who pass the exam at the end of instruction will receive an Exemplar Global Certification.

This 4-day course has been developed to satisfy the Exemplar Global QM, AU, and TL Examination Profiles.

Group exercises and case studies with examples from the general manufacturing industry will be used to develop the required auditing skills.

The auditing guidelines, including the auditing process and methodologies, planning and conducting an audit, writing nonconformity statements, preparing an audit summary and report, and verifying corrective actions (and their applications) are covered. Auditing case studies will be used to develop skills for identifying nonconformities. Techniques for leading audit teams will also be discussed.





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Who Should Attend?

This seminar is designed for lead auditor candidates, but can also be valuable for Quality Assurance Managers, ISO 9001:2026 Implementation and/or Transition Team Members, Management Representatives, and all others who would like to develop competency in ISO 9001:2026 and the auditing process.

An understanding of ISO 9001:2026 requirements and/or work experience in applying ISO 9001:2026 is recommended.



ISO 9001:2026 4-day

Seminar Goals

Lead Auditor Training for General Manufacturing Quality Management Systems

- Understand quality management principles and ISO 9001:2026 requirements.
- Recognize the role of standards, documentation, and records.
- Apply quality auditing principles, procedures, and techniques.
- Plan and schedule audits with clear objectives and scope.
- Review documentation and processes to prepare audit checklists.
- Lead an audit team and manage the audit process.
- Collect and verify audit evidence through investigation and analysis.
- Write objective nonconformity statements.
- Prepare and present audit reports.
- Apply corrective action and follow-up processes.
- Demonstrate effective leadership and communication as a lead auditor.
- Understand registration, accreditation, and auditor certification.



Seminar Outline

Lead Auditor Training for General Manufacturing Quality Management Systems

Day One:

- Introduction and Welcome
- **Lecture:** The ISO Standard Explained
- **Lecture:** Introduction to ISO 9001
- **Lecture:** ISO 9001 Requirements
- **Workshop:** Context of the organization
- **Workshop:** Interested Parties
- **Workshop:** Audit Scenarios

Day Three:

- **Lecture:** Performing the Audit
- **Workshop:** Performing an Audit
- Writing Nonconformity Statements
- **Workshop:** Writing Nonconformity Statements
- **Lecture:** Completing the Audit Report
- **Lecture:** Corrective Action
- **Workshop:** Management Systems Auditing Written Exercise

This course is recognized by Exemplar Global as meeting the training requirements for 9001-Quality Management Systems Auditor personnel Certification. Attendees successfully completing the examinations provided in conjunction with this course receive a Certificate of Completion.

The Certificate of Completion provides evidence of knowledge competency as a Quality Management Systems Auditor.

Even though ISO 9001 is used as the model for teaching systems and audit, this course enables students to develop and apply auditing skills using any applicable management system standard.

Day Two:

- Overview of ISO 9001 Requirements
- **Workshop:** Audit Scenarios
- Independent QMS Written Exercise
- **Lecture:** Introduction to Turtle Diagrams and Audit Trails
- **Lecture:** Management of Audits Programs
- **Lecture:** Audit Planning and Preparation
- **Workshop:** Wiring and Objective and Scope Statement
- **Workshop:** Documentation Review
- **Workshop:** Creating an Audit Plan

Day Four

- Leading Audit Teams
- Customer-Specific requirements
- Management System Certification Scheme and Auditor Qualifications
- **Workshop:** Leading Management System Audit teams
- Review of Audit Process and Audit Management Strategies
- Leading management systems audit teams mock audit case study
- Practical application of Audit principles and instructor interviews
- Exam